

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City
PURCHASE ORDER

Supplier: **TOYOTA BICUTAN PARANAQUE**
 Address: KM. 15 West Service Road, South Super Highway, Sun Valley, Parañaque City
 TIN: 225-814-535-00000
 Account No.: 1786-0902-33 Bank: LBP-Pasong Tamo
 Telephone: (02) 8777-9500 Fax: 02-7779485

P.O. # **024-09-143**
 Date: **September 6, 2024**
 Mode of Procurement:
 Negotiated Procurement - Small Value Procurement (53.9)

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL**
 Date of Delivery:
 Delivery Term: Within 30 days upon receipt of Purchase Order
 Payment Term: Within 30 days upon final acceptance (Bank to Bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		PREVENTIVE MAINTENANCE SERVICE (40,000 KM CHECK-UP), AND DIAGNOSIS, SUPPLY OF LABOR AND MATERIALS FOR REPAIR: FOR VEHICLE MODEL: TOYOTA COROLLA ALTIS 1.6G M/T WITH CONDUCTION STICKER NO. A7T276			
		Labor:			
	hour	40,000 KM Check-Up	3.700	Php 553.57	Php 2,048.21
	lot	Tire Rotation/Wheel Balancing	1.0	616.07	616.07
	hour	Toyota Car Care	0.840	616.07	517.50
		Subtotal:			Php 3,181.78
		Parts:			
	piece	Element Sub-Assy, AI	1	1,237.05	1,237.05
	liter	Brake Fluid	2	248.44	496.88
	liter	Oil Filter	1	372.77	372.77
	liter	Gasket	1	67.86	67.86
	liter	TGFS SN/CF 5W-30 1L	5	730.58	3,652.90
	liter	Break Cleaner	1	194.20	194.20
	liter	Gas Injector Cleaner	1	837.50	837.50
	milliliter	Toyota Genuine Bactaklenz (7ml)	1	878.13	878.13
	liter	TSLC (2 Liters)	1	442.41	442.41
	liter	TWWF W765	1	111.38	111.38
	liter	Toyota Genuine Engine Room Cleaner	1	295.31	295.31
	liter	Toyota Genuine Engine Room Coat	1	305.80	305.80
		Subtotal:			Php 8,892.19
		Sublet:			
	lot	X-1R Engine Treatment	1	1,071.43	1,071.43
	lot	X-1R Engine Decarbonizing	1	2,240.00	2,240.00
	lot	Miscellaneous B	1	426.97	426.97
	lot	TMP Pol & Inc.	1	230.00	230.00
		Subtotal:			Php 3,968.40
		Total Labor:			Php 3,181.78
		Total Parts:			Php 8,892.19
		Total Sublet:			Php 3,968.40
		SUBTOTAL:			Php 16,042.37
		VAT:			Php 1,925.08
		Note: Service provider must warrant that in case of defect in the repaired unit upon usage, it will be subject for repair/replacement, free of charge.			
		The following shall be deemed to form and construed as part of the agreement: I. Quotation II. Other documents as may be required by laws			

Total Amount in Words: **SEVENTEEN THOUSAND NINE HUNDRED SIXTY SEVEN AND 45/100 PESOS ONLY** **Php 17,967.45**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

ENGR. RICHARD A. URIARTE
 Pro Service Advisor
 Toyota Bicutan

Conforme:

(Signature over printed name)

9/19/24

(Date)

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available:

ALOBS: 02-101101-2024-09-572

Amount: ₱17,967.45

ARIEL J. UBIÑA
 Chief Accountant